



**Mason County Promise Zone Authority Board
Meeting Minutes**

April 15, 2019
3:00 p.m.

Location:

Lakeshore Resource Network
920 E. Tinkham Ave.
Ludington, MI 49431

Call to Order: The meeting was called to order at 3:01 p.m. by the Mason County Promise Zone Authority Board Vice Chair, Monica Schuyler.

- A. **Roll Call:** One (1) Board member was absent at roll call (Jason Kennedy); Jason Kennedy arrived at 3:15 p.m.
- B. **Limited Public Comment:** Nick Palmer spoke with the Board about upcoming events for the Mason County College Access Network.
- C. **Approval of the Agenda:** The agenda was approved with no agenda modifications.

Motion - Knash, Support - Krieger; Motion carried 10-0; 1 absent.

- D. **Approval of Meeting Minutes:** The meeting minutes from March 11, 2019 were approved with modification. Colton Mofosky was in attendance at the meeting; however, was not present representing the Ludington Daily News.

Motion - McLain, Support - Knizacky; Motion carried 10-0; 1 absent.

E. New Business:

- **Application Verification:** An application has been received with information that is misleading. One of the applicants listed a vacant lot address as the applicant's home address, with the applicant's resident District being Pentwater Public Schools. The student was not funded with Promise dollars. The student's application will be denied and a member of the Board will follow up with the student to determine whether this was used to be deceitful. The Board will discuss follow up at an upcoming meeting.
- **Hire Temporary Intern / Promise Zone Coordinator:** A proposal to hire a Promise Zone Coordinator on a temporary basis until a long term solution can be determined

Meeting Minutes Pending Approval: _____
Motion: ____, Support: ____; Motion carried: ____

was proposed by Monica Schuyler. The Board discussed the importance of identifying one individual or agency that the intern would report to, as opposed to having a sub-committee of the Board being responsible for this intern position. The Board discussed authorizing the Chamber of Commerce as the agency that may be a possible fit

- **Best Practices / WSCC First Year Seminar:** A pilot student success course was run with high school seniors at Mason County Central High School this year. The course prepares students who will be attending West Shore Community College after graduation and using the Promise for success. Marcus Crook from WSCC joined the discussion and shared his vision to have the Promise Board financially support the initiative, as all WSCC must take the 2 credit course. Mr. Crook will develop a proposal and bring it back to the Board at an upcoming meeting.

F. Old Business:

- **Plan Amendments:** The Board postponed the discussion of plan amendments without objection.
- **Board Meeting Time:** A survey will be distributed by the Board chair to review times that work for Board members. The next meeting will be held as scheduled.

G. Committee Updates: It was discussed that all committee meetings must continue to be posted at the courthouse. Committee chairs should submit a request to post these meetings according to the Open Meetings Act to Fabian Knizacky at the time the meeting is scheduled.

- **Marketing Committee:** The marketing committee provided a report to the Board.
- **Appeals Committee:** No additional appeals; No report provided.
- **Student Success Committee:** The committee discussed needs and opportunities to support students and their success in their report to the Board.

H. Other Business:

- Fabian addressed the need of the Board to request a Federal Tax Identification number.
- Communication has been received on a monthly basis from MMRMA, the Board's insurance provider indicating that zero (0) claims have been received by the insurance provider to date.

I. Limited Public Comment: None

J. Adjournment: The meeting was moved for adjournment at 3:57 p.m. by Knizacky, and supported by Large. Motion carried: 11-0. The meeting was adjourned.