



**Mason County Promise Zone Authority Board Meeting
Meeting Minutes**

Monday May 13th, 2023; 3- 5 p.m.

Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI

Members Present: Monica Jewell, Amy Pepper, Joan Vidak, Chad Riffle (3:09 pm), Vic Burwell, Roger Nash, Mike Haveman

Members Absent: Fabian Knizacky, Annette Quillian (Virtual, Non-voting), Kathy Surd, Michael Masters

Staff Present: Jody Maloney & Myndi Dangler

1. **Call to Order:** *Jewell called the meeting to order at 3:02 p.m.*
2. **Limited Public Comment:** None
3. **Approval of the Agenda**
 - a. *Motion to approve the agenda by Nash with support from Vidak; Motion carried 6-0-5.*
4. **Approval of Minutes from 04-08-2024**
 - a. *Motion by Vidak to approve minutes, supported by Nash; Motion carried 6-0-5.*
5. **Treasurer's Report:** In the Treasurer's absence, Jewell shared that all invoices are within budget, for the purpose of approval.
 - a. Jewell shared the Balance Report for April 2024 (\$1,997,971.51) along with the Community Foundation of Mason County 1st Quarter Report (\$441,688.11).
 - b. **Approval of Treasurer's Report**
 - i. *Motion by Burwell to approve Treasurer's Report and invoices, with support from Nash; Motion carried 7-0-4 (Riffle arrived).*
6. **Director's Report**
 - a. **Approval of the Director's Report:** *Motion by Vidak to approve Director's Report, supported by Pepper; Motion carried 7-0-4.*
 - i. Jody shared an overview of the Award Totals, noting that educational supplies from fall 2023 & winter 2024 along with winter tuition have been added, in yellow, in this update.
7. **New Business**
 - a. **Committee Reports:** <https://www.masoncountypromise.org/minutes>
 - i. Appeals Committee: Did not meet; Next Meeting: 6-3-24@11AM
 - ii. Student Success Committee: Met: 4-22-24 @10AM; May meeting canceled; Next Meeting: 6-24-24@10AM
 1. The aim of the meeting would be to revisit growth discussion as a full board in the Fall
 - iii. Community Engagement Committee: Did not meet (May meeting canceled); Next Meeting: 8-2-2024 @10AM
 1. Jewell mentioned the need for a new Chair, adding that she will chair the committee in the absence of a Chair.
 2. Executive Committee: Did not meet; Next Meeting: 10-21-24@1PM

b. Updated Promise Board & Committee Meeting Schedule

- i. June Board Meeting Canceled: Jewell shared that the June meeting is canceled due to a conflict, and the current absence of a Vice Chair.

8. Old Business:

a. Success Coordinator Role Discussion Update:

- i. Post-Secondary Advisor is the position title: Jewell reaffirmed that the title for the role of the Post-Secondary Advisor to avoid confusion with roles with success in the title that entail student discipline.
- ii. Fully Authorized Agreements: Jewell asked if there were any questions. Burwell asked what the position would be evaluated on and who will evaluate; Maloney shared that the role's primary outcome for which they'll be evaluated is 95% of in-person seniors have a post-secondary plan by the time they leave school. In addition, Maloney shared that the position would be supervised by an administrator at LHS, and by the school counselor at MCC, and these folks would have an annual review with school and Promise staff, as outlined in the host-site agreements, but that the roles will not answer to the full Promise Board. Board members also shared their thoughts of who would be good candidates to fulfill this position.

9. Any Other Business: None

10. Limited Public Comment: None

11. Adjourn: *Jewell moved for adjournment at 3:37 PM*

Respectfully submitted by Myndi Dangler, Recording Secretary, 05-14-2024

Myndi Dangler

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