



Mason County Promise Zone

Community Engagement Committee Meeting

Minutes

April 7, 2022 at 4:00 PM

Location: Lakeshore Resource Center Conference Room, E. Tinkham, Ludington

Present: Annette Quillan, Monica Schuyler (left at 4:48 PM) and Dena Thurston; Staff present: Jody Maloney

Committee Chair: Dena Thurston

1. Call to Order: Thurston called the meeting to order at 4:01 PM
2. Limited Public Comment: None
3. *Approval of Agenda: Motion by Schuler to approved, supported by Quillan; Motion carried 3-0-0.*
4. *Approval of Minutes from 2-23-22: Motion by Schuyler to approve as amended, adding to the minutes that the Board's finalized language on the new member selection policy was different than what was recommended, along with the precise language as approved, supported by Quillan; Motion carried 3-0-0.*
5. New Business: None
6. Old Business
 - a. New Board Member
 - i. Updating interview questions (REF #2)
 1. Review Feedback & Matrices for Any Additional Questions Needed to Fill Gaps?
 - a. The Committee revised questions after reviewing individual feedback and the strengths and skill set matrices. The questions will be:
 - i. What most interested you in this position on the Promise Board?
 - ii. We value different points-of-view; what unique perspectives could you bring as a member of the Promise Board?
 - iii. Based on your own college experience, or your knowledge of the college experience, what is one source of support or experience that all college student need?
 1. Follow up: What does success mean to you?
 - iv. How do you feel your strengths and experiences will help the Board to reach our goals?
 - v. What do you think is the greatest barrier facing students today?
 1. If money wasn't an issue, what is one way you might help address this issue for students in high school or college?
 - vi. An open-ended question related to current Board needs which will be finalized after initial review of applications.
 - vii. Wrap-up: Is there anything else you would like to add, or ask the Board?
 2. Format for Interview: The CEC Chair will assign questions to Board members to ask. Interviews will be approximately 35 minutes, starting with Board introductions and following up with questions.
 - ii. Position Description
 1. Review for Updates: The CEC determined the position posting was still accurate



2. Due Date for Applications: The posting will be announced on 4/12 and open until May 13th
 - iii. Set Date to Review (& Narrow Pool): CEC will review on June 1 at 3:00 PM, for recommendation to the full Board on June 13, 2022, and request a special meeting to hold interviews
 - b. May 2022 Open House for Founders' Fund Plaque
 - i. Save the Date Has Been Sent; Maloney will mail/email invites
 - ii. Format: The Chair will distribute plaques to local school representatives, Annette Quillan will present the Steering Committee Plaque to the historical society; Food will be light refreshments: canned beverages, cookies, fruit
 - c. Community Advocacy Event Planning: Will plan this event at a meeting set for July 12@10AM.
7. Limited Public Comment: None
 8. *Adjourn: Thurston adjourned the meeting at 5:11 PM*