



Mason County Promise Zone Authority Board
Meeting Agenda: Monday, November 14, 2022, 3:00-5:00 PM
Location: Lakeshore Resource Network, E. Tinkham, Ludington, MI

1. **Call to Order**
2. **Limited Public Comment**
3. **Approval of the Agenda**
4. **Approval of Minutes from 10-10-2022 (REF #1)**
5. **Treasurer's Report**
 - a. Trial Balance: \$1,902,541.78 (REF #2)
 - b. CFFMC 3rd Quarter Report: (REF #3)
 - c. *Invoices:*
 - i. Lenz-Balder Insurance--Director Bond: \$750.00 (REF #4)
 - ii. Lucky Lizards—Board Member Name Tags: \$25.98 (REF #5)
 - iii. MMRMA—Annual Coverage Invoice \$1431 (2022 installments) (REF #6)
 - iv. *Approval of Invoices*
 - d. *2022 Audit Proposal: Clark Schaffer Hackett: \$10,000 (REF #7)*
 - e. *Approval of Treasurer's Report*
6. **Director's Report (REF #8)**
 - a. *Approval of Director's Report*
7. **New Business**
 - a. Committee Reports:
 - i. Appeals Committee: Did not meet; Meets next: 12-5-22@11AM
 - ii. Community Engagement Committee: Met 10-27-22@4PM; Meets next: 2-1-23@4PM
 1. Recommendations:
 - a. *Adding an item to the Board Member Selection Policy (REF #9)*
 - b. *Past candidate Meleah Mariani (REF #10)*
 - iii. Student Success Committee: Met 10-24-22@10AM; Meets Next 11-28-22@10AM
 1. Recommendations: *FAFSA Completion Initiative Funding (REF #11)*
 - iv. Executive Committee:
 1. *2022 Budget Proposal (REF #12)*
 - a. *Recommends the 2023 budget (REF #13)*
 2. Chamber Contract (REF #14)
 - a. *Recommends approval of Chamber contract (REF #15)*
 3. Director Review: *Recommends approval of director's review & annual increase (REF #16)*
 - b. *Year-end Letter to Supporters (REF #17)*
 - c. Review of Parking Lot of Ideas for Promise Growth (REF #18)
8. **Old Business:**
 - a. SET Capture: Follow-up Meeting w/Treasury
 - b. 2022 Promise Zone Plan Amendment: Concordance—Signatures needed
9. **Any Other Business:**
10. **Limited Public Comment**
11. **Adjourn**