



**Mason County Promise Zone
Executive Committee
Meeting Minutes
Monday, October 5, 2020 at 1 PM**

Present: Fabian Knizacky, Andrea Large, Monica Schuyler; Absent: Ed Makowicki
Staff Present: Jody Maloney

1. Call to Order: 1:02 PM by Schuyler
2. Limited Public Comment: None
3. Approval of the Agenda: Motion to approve by Knizacky, support by Large; Motion passed 3-0-1.
4. New Business:
 - a. Mason County Promise Zone 2021 Budget (REF #1)
 - i. Contract with Chamber (2019-20 contract REF #2)
 1. Review changes that affect budget: The Chamber rates for staff hours will not change, and the Chamber will continue to bill month-to-month on an hourly per use basis. Maloney will update the contract for Board review, and get updated costs. No changes were recommended.
 - ii. Marketing Committee 2021 Budget Projection (REF #3)
 1. Requesting an allocation for \$5367.00 for 2021
 - a. No changes to this request were recommended.
 - iii. Board Consulting
 1. Recap of discussion with MPZA Executive Director Chuck Wilbur: Wilbur recommends a Board meeting (with Promise and or LCAN team) at which he would share a landscape view of existing LCAN/Promise partnerships before launching strategic planning activities.
 - a. Committee suggests a special meeting in November to review partnerships with Chuck Wilbur from MPZA.
 2. Proposals
 - a. Strategiz: \$18,000 (REF #4)
 - b. Kennari Consulting: \$12000 (REF#5)
 - c. MSU Extension: Free (REF #6)
 - d. Motion to recommend Kennari Consulting by Knizacky, supported by Large; Motion passed, 3-0-1.
 - iv. Success Coaching Incentives (REF #7)
 1. Budget options for review
 - a. Motion by Large to recommend adding funding for incentives up to \$11,500 based on the student success incentive budget option 2:
Incentive Plan Option 2: First-years Complete one check-in w/coordinator, two Canvas modules, and attend at least two virtual Meetups (or watch online and provide a reflection), meet with an academic advisor once per semester; must meet 2.0 for continued eligibility for incentives in winter semester. Returners must maintain a 2.0 (or have an approved appeal and complete Strengths Coaching) and meet with an advisor each semester. Fall-Winter only.
 1. Up to \$9000 at \$25 for up to 3x/semester of monthly participation for first year students and up to \$2500 at \$25/semester for semester-based participation for returning students.



- ii. Incentives, if approved by Board, will be included in the Educational Activities line item.
- v. Review Full Budget
 - 1. Maloney will update budget with amount from Chamber and bring to the November Board meeting for review.
- vi. Recommendations: No additional.
- 5. Old Business: None
- 6. Any Other Business: Maloney requested guidance on open meetings for the Promise Zone.
- 7. Limited Public Comment: None
- 8. Adjourn: Meeting adjourned by Schuyler at 1:58 PM.