



Mason County Promise Zone Authority Board Meeting
Meeting Minutes
Monday December 12, 2022; 3 p.m. - 5 p.m.
Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI

Members Present:

Fabian Knizacky, Annette Quillan, Dena Thurston, Andrea Large (arrived at 3:02) , Joan Vidak, Chad Riffle, Amy Pepper, Roger Nash

Members Absent:

Monica Schuyler, Kathy Surd (Virtual, non-voting), Vic Burwell (Virtual, non-voting)

Staff & Guests Present:

Jody Maloney, Kelly Parker

1. **Call to Order:** Thurston called the meeting to order at 3:01 p.m.
2. **Limited Public Comment:**
 - a. Annette Quillan highlighted a success story published in a local paper and encouraged the Board that establishing a Promise for attending WSCC was the right thing;
 - b. Kyle Corlett introduced himself as the LASD Superintendent.
3. **Approval of the Agenda**
 - a. *Motion to approve the agenda by Knizacky, with support from Nash; motion carried 8-0-3*
 - i. *Attachment #5 was updated with a new meeting date.*
4. **Approval of Minutes from 11-14-22**
 - a. *Motion by Knizacky to approve minutes from 11-14-22, supported by Large; Motion carried 8-0-3.*
5. **Treasurer's Report**
 - a. Trial Balance: \$1,897,142.91
 - b. Invoices: None new
 - c. Approval of Treasurer's Report
 - i. *Motion by Nash to approve Treasurer's report supported by Pepper; Motion carried 8-0-3.*
6. **Guest Presentation:** WSCC Strategic Plan, Dr. Mark Kinney
 - a. What does the college currently do to fulfill its mission to make our community a better place to learn, live, work and prosper? And what more could the college do to fulfill its mission?
 - i. Riffle-Shared that the partnership with CTE benefits all local school districts;
 - ii. Thurston-Noted the excited educators at the Welcome Back tour, Pilot program at MCE with 9th graders that is getting a lot of attention, tours with the the 8th & 10th graders-maybe begin the visits earlier; additional 3+1 & 2+2 and certificate program offerings; Housing is needed.
 - iii. Vidak-Dual Enrollment, and customer service; More scheduling coordination could boost participation;
 - iv. Large-Relationship with Ferris is a benefit, and the credit transfer to other schools;
 - v. Knizacky-Provide the students with the college experience without the cost of a large university;
 - vi. Nash-Felt that the college is an asset to the community and provides training that benefits local business; would like to see faster program development
 - vii. Quillan-a great, close opportunity for the students to attend WSCC; seek older audiences and advertise offerings for courses and transportation, provide housing arrangements and food;

- viii. Corlett-Partnership with the high school; He would recommend more access to the students and suggests evaluating the programs offered compared to what students want.

7. Director's Report

- a. Approval of the Director's Report:
 - i. *Motion by Vidak to approve the Director's Report, supported by Nash; Motion carried 8-0-3.*

8. New Business

- a. Committee Selection for 2023
 - i. Committee Chair Appointments, based on expressed interest, submitted by CEC
 - 1. Appeals: Fabian Knizacky
 - 2. Community Engagement: Dena Thurston
 - 3. Student Success: Joan Vidak
 - 4. Executive Committee: Board chair serves in this role
 - ii. Committee Service for 2023 year: Riffle added to SSC; Burwell switched to CEC; all other members continue serving, unless otherwise noted at meeting.
- b. Election of Officers
 - i. Current Nominations
 - 1. Chair
 - a. Knizacky nominated Monica Schuyler
 - b. Thurston called for additional nominations
 - i. No additional nominations submitted
 - c. Motion to accept Nominations
 - i. *Motion by Nash to close the nominations and elect Schuyler, supported by Riffle.*
 - d. Vote
 - i. *Motion carried 8-0-3.*
 - 2. Vice Chair
 - a. Vidak nominated Dena Thurston
 - b. Maloney called for additional nominations
 - i. No additional nominations submitted
 - c. *Motion to close nomination by Knizacky and elect Thurston, with support by Vidak.*
 - d. Vote
 - i. *Motion carried 8-0-3.*
 - 3. Treasurer
 - a. Motion by Large to nominate Fabian Knizacky
 - b. Thurston called for additional nominations
 - i. No additional nominations submitted
 - c. *Motion to close nomination and elect ~~Large~~ Knizacky by Riffle, with support by Vidak.*
 - d. Vote
 - i. *Motion carried 8-0-3.*
 - 4. Secretary
 - a. Knizacky nominated Kathy Surd
 - b. Thurston called for additional nominations
 - i. No additional nominations submitted
 - c. *Motion to close nominations and elect Surd by Large with support by Vidak.*
 - d. Vote
 - i. *Motion carried 8-0-3.*
- c. Committee Reports:
 - i. Appeals Committee: Dec. Meeting Canceled; Meets next; 2-6-23 @ 11 a.m.
 - ii. Community Engagement Committee: Did Not Meet; Meets next on 1-4-23 @ 3:30 p.m.
 - iii. Student Success Committee: Met 11-28-22 @ 10AM; Next Meeting 1-23-23 @ 10 a.m.

1. *Motion to approve a waiver option by Large for the educational supplies award with support from Riffle, noting a language change from “waiver” to “Alternative Qualification Form”; Motion carried 8-0-3.*

ii. Executive Committee: Did not meet; Maloney will reach out to schedule an October 2023 meeting.

b. Dates for 2023 Board and Committee meetings were shared.

9. Old Business:

a. Review 2022 Promise Zone Plan Amendment: Reviewed by Treasury w/markups

i. Treasury addressed for Consistent Terminology--supplanting terms for students and schools with “Eligible Student” and “Eligible Schools”

ii. Motion to Adopt the Amended Plan

1. *Motion by Knizacky to adopt the Amended Plan with support by Large. Motion carried 8-0-3.*

iii. Board members present signed the Plan Concordance

1. Maloney will reach out to Board members not present to obtain signatures for the concordance.

10. Any Other Business: None

11. Limited Public Comment: None

12. Adjourn: *Thurston moved for adjournment at 4:03 PM*